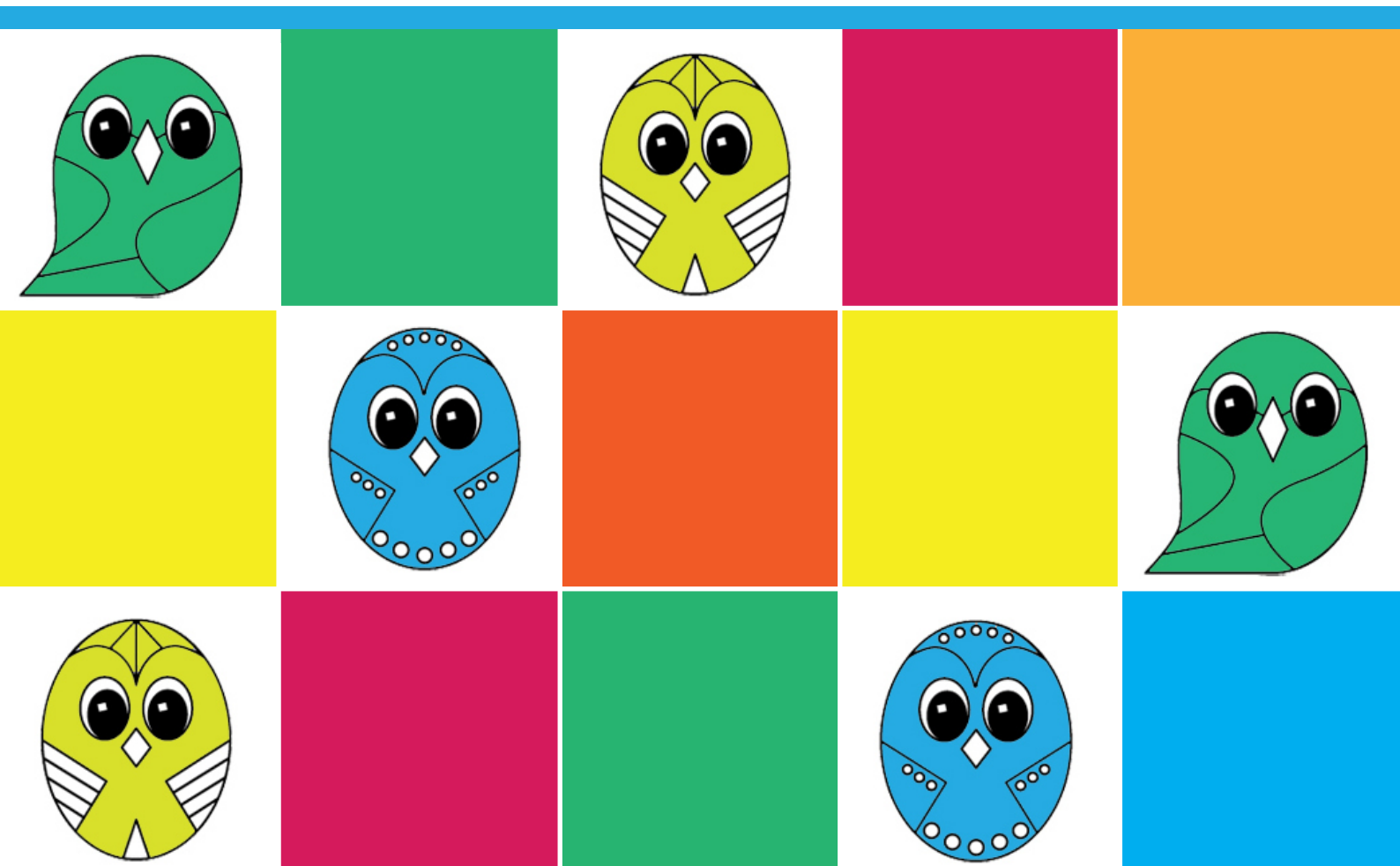


Athena MIS Licence Options & Additional Services



About Athena MIS

Athena MIS is ILR compliant data management software with integrated ePortfolio and a new set of tools to create workbooks for completion online in Athena ePortfolio. It's a complete software solution to track, monitor and comply with Education and Skills Funding Agency (ESFA) funded contracts as well as non funded commercial provision.

Athena MIS provides a holistic solution for your organisation, meaning everyone who needs access has access! You have control to create unlimited user accounts across various roles without the expense of multiple licence fees.

The Athena MIS Dashboards display your candidate data visually through graphs and charts providing an easy to use application for all your staff across their many job roles. From data input, ILR validation, business managers to assessor / tutor, IQA and EQA duties for transparent and efficient management of your learner data.

It's really easy to manage multiple contracts in Athena MIS, there are no additional fees when adding more diverse training or direct contracts, simply add new learner types in the system settings and change the dashboard filters to display specific learners. Athena MIS works for smaller training providers who subcontract, deliver on a direct contract and subcontract or have direct contracts across several provisions including Apprenticeships, Traineeships, AEB and Advanced Learner loans.

Each member of staff who uses Athena MIS has their own ePortfolio, 'My Profile', for tracking their CPD, any internal training, creating digital signatures and accessing course resources and viewing any published eLearning workbooks.

Dashboards:

- **Home** - monitoring mandatory data including missing ILR data, passed planned end date etc.
- **Progression** - monitor and report on candidate progression and contact through the learner journey.
- **IQA** - for IQA's to perform duties including IQA reports, assessor actions and evidence verification with progress map.
- **ePortfolio** - overview of ePortfolio activity, learners with /without an ePortfolio by type, assessor and year.
- **ILR Report** - monitor and validate learner ILR data requirements and generate ILR's required for ESFA.
- **Messages** - internal message centre for IQA, learner, assessor / tutor.
- **IQA Activity** - track IQA reports and actions set by your IQA.

ePortfolio & IQA Management:

- **ePortfolio** - profile integration, map evidence to outcomes, units, reviews, visits & OTJT and provide feedback.
- **IQA management** - assessor/tutor risk assessment, create sample plans, IQA monitoring.
- **My Profile** - staff/user ePortfolio for course resources, eLearning workbooks, CPD, digital signature & IQA actions.
- **Athena ePortfolio** - assign access from every type of learner profile to the desktop or web application.

Employer and lead provider versions are on out development road map.

Course Management:

- **Course Creator** - build courses available in the LAR's database or bespoke content across all funding streams.
- **Unit Criteria** - add outcome criteria to units for evidence mapping, feedback and learner journey progression.
- **eLearning Creator** - application to create and publish online workbooks for completion in Athena ePortfolio.

Statistics Reports:

- **General** - including; age, gender, ethnicity, disability, learning difficulties, prior attainment etc.
- **Functional Skills** - monitor learner progression from initial assessment to completion.
- **Destination** - monitor learner destination on completion of apprenticeship.
- **Finance** - charts displaying payments outstanding, received and due.

Qualification Achievement Rate & Ofsted:

- **QAR** - Import ESFA generated QAR .csv files and compare with real-time live data.
- **Ofsted Reports** - real-time course & performance, subject area & level and learner demographics.

Equality & Diversity Impact Measures:

- **EDIMS** - Import ESFA generated .csv files and compare with live data.
- **Apprenticeships** - Apps Indicative Report
- **Adult Training & Education** - Main Occupancy Report
- **Adult Learner Loans** - Occupancy Report.

Athena elearning Creator:

- **Phase 1 release** - desktop application to create online workbooks for completion in Athena ePortfolio. Easily re-purpose your paper based training materials to deliver online.

Licence options

Athena MIS is available on an annual SaaS licence agreement and has the flexibility of an up front single payment or spread the cost with our monthly subscription via GoCardless Direct Debit, at no additional cost.

Choose your **Athena MIS** licence type by functionality:

Standard:

- ILR creation
- data management
- course management
- IQA management
- learner journey progression tracking.

Premium - Everything in Standard PLUS :

- integrated ePortfolio management
- Desktop or web based Athena ePortfolio for learners
- EQA Athena ePortfolio
- IQA monitoring
- EDIMS Reports
- Staff CPD tracking.

Enterprise - Everything in Standard and Premium PLUS :

- **Athena eLearning Creator** - software to create digital workbooks & study guides
- **Online learning functionality** - for the completion of online workbooks within Athena ePortfolio.

Our pricing structure is based on learner numbers, for example in a year you may have:

- 15 Apprentices
- 75 Traineeships
- 150 Adult Education Budget - subcontracted
- 60 Adult learner loans

totalling of **300** learners across **4** funding streams, depending on the licence type your fees would be as follows:

Standard	Athena MIS 300	£4,200 pa (£350.00 pm)
Premium	Athena MIS 300	£6,600 pa (£550.00 pm) includes ePortfolio
Enterprise	Athena MIS 300	£9,000 pa (£750.00 pm) includes ePortfolio and eLearning.

A setup process fee is required with minimum amount being equivalent to 1 month subscription and **All fees are subject to VAT.** Licence fees are based on one database and one location, depending on complexity there could be additional set up fees of £150.00 per additional location.

Your **Athena MIS** will be available and accessible within a few hours of receiving:

- Set up fee
- Set up of GoCardless direct debit
- Signed SaaS licence agreement
- Signed Data Processing Agreement.

However, the setup process could take several days dependent on circumstances and includes; course, cohort, contract and user account creation, everything you need to get up and running as quickly as possible.

Additional 'One Off' Services:

- **On site training** - **£650.00* per day** *Additional travel / expenses may apply.
- **Initial ILR import** - **£150.00 per day**
- **Data management /support with ILR submissions** - **£150.00 per day**
- **Bespoke data management** - **from £450.00 per month**
- **eLearning Workbook / study guide creation** - **Quote provided by request**

Athena MIS Licence Fees

We appreciate that not every business will fit into our fee structure so why not get in touch for a chat about your needs and requirements, we'd love to hear from you!

*App10 is an initial licence fee for training providers new to apprenticeship delivery. If you only ever have 10 apprentices a year then your licence fee will stay at this level, once you have more than 10 apprentices the licence fee will increase.

Standard ILR creation, data management, course management, IQA management, learner journey progression tracking.	Premium Standard PLUS integrated ePortfolio, web based learner & EQA Athena ePortfolio , IQA monitoring, EDIMS Reports & CPD tracking.	Enterprise Everything in Standard and Premium PLUS Athena eLearning for creation and completion of online workbooks within Athena ePortfolio.
Athena MIS App10* up to 10 apprentices £2,400 pa (£200.00 pm)	Athena MIS App10* up to 10 apprentices £2,700 pa (£225.00 pm)	Athena MIS App10* up to 10 apprentices £3,900 pa (£325.00 pm)
Athena MIS 50 £2,700 pa (£225.00 pm)	Athena MIS 50 £3,600 pa (£300.00 pm)	Athena MIS 50 £5,400 pa (£450.00 pm)
Athena MIS 100 £3,000 pa (£250.00 pm)	Athena MIS 100 £4,200 pa (£350.00 pm)	Athena MIS 100 £6,000 pa (£500.00 pm)
Athena MIS 150 £3,300 pa (£275.00 pm)	Athena MIS 150 £4,800 pa (£400.00 pm)	Athena MIS 150 £7,200 pa (£600.00 pm)
Athena MIS 200 £3,600 pa (£300.00 pm)	Athena MIS 200 £5,400 pa (£450.00 pm)	Athena MIS 200 £7,800 pa (£650.00 pm)
Athena MIS 250 £3,900 pa (£325.00 pm)	Athena MIS 250 £6,000 pa (£500.00 pm)	Athena MIS 250 £8,400 pa (£700.00 pm)
Athena MIS 300 £4,200 pa (£350.00 pm)	Athena MIS 300 £6,600 pa (£550.00 pm)	Athena MIS 300 £9,000 pa (£750.00 pm)
Athena MIS 350 £4,500 pa (£375.00 pm)	Athena MIS 350 £7,200 pa (£600.00 pm)	Athena MIS 350 £9,600 pa (£800.00 pm)
Athena MIS 400 £4,800 pa (£400.00 pm)	Athena MIS 400 £7,800 pa (£650.00 pm)	Athena MIS 400 £10,200 pa (£850.00 pm)
Athena MIS 450 £5,100 pa (£425.00 pm)	Athena MIS 450 £8,400 pa (£700.00 pm)	Athena MIS 450 £10,800 pa (£900.00 pm)
Athena MIS 500 £5,400 pa (£450.00 pm)	Athena MIS 500 £9,000 pa (£750.00 pm)	Athena MIS 500 £11,400 pa (£950.00 pm)
Athena MIS 550 £5,700 pa (£475.00 pm)	Athena MIS 550 £9,600 pa (£800.00 pm)	Athena MIS 550 £12,000 pa (£1,000.00 pm)
Athena MIS 600 £6,000 pa (£500.00 pm)	Athena MIS 600 £10,200 pa (£850.00 pm)	Athena MIS 600 £12,600 pa (£1,050.00 pm)
Athena MIS 650 £6,300 pa (£525.00 pm)	Athena MIS 650 £10,800 pa (£900.00 pm)	Athena MIS 650 £13,200 pa (£1,100.00 pm)
Athena MIS 700 £6,600 pa (£550.00 pm)	Athena MIS 700 £11,400 pa (£950.00 pm)	Athena MIS 700 £13,800 pa (£1,150.00 pm)
Athena MIS 750 £6,900 pa (£575.00 pm)	Athena MIS 750 £12,000 pa (£1,000.00 pm)	Athena MIS 750 £14,400 pa (£1,200.00 pm)
Athena MIS 800 £7,200 pa (£600.00 pm)	Athena MIS 800 £12,600 pa (£1,050.00 pm)	Athena MIS 800 £15,000 pa (£1,250.00 pm)
Athena MIS 850 £7,500 pa (£625.00 pm)	Athena MIS 850 £13,200 pa (£1,100.00 pm)	Athena MIS 850 £15,600 pa (£1,300.00 pm)
Athena MIS 900 £7,800 pa (£650.00 pm)	Athena MIS 900 £13,800 pa (£1,150.00 pm)	Athena MIS 900 £16,200 pa (£1,350.00 pm)
Athena MIS 950 £8,100 pa (£675.00 pm)	Athena MIS 950 £14,400 pa (£1,200.00 pm)	Athena MIS 950 £16,800 pa (£1,400.00 pm)
Athena MIS 1000 £8,400 pa (£700.00 pm)	Athena MIS 1000 £15,000 pa (£1,250.00 pm)	Athena MIS 1000 £17,400 pa (£1,450.00 pm)
Athena MIS 1500 £8,700 pa (£725.00 pm)	Athena MIS 1500 £18,000 pa (£1,500.00 pm)	Athena MIS 1500 £20,400 pa (£1,700.00 pm)
Athena MIS 2000 £9,000 pa (£750.00 pm)	Athena MIS 2000 £21,000 pa (£1,750.00 pm)	Athena MIS 2000 £23,400 pa (£1,950.00 pm)
Athena MIS Unlimited £9,600 pa (£800.00 pm)	Athena MIS Unlimited Call to discuss	Athena MIS Unlimited Call to discuss

What makes Athena MIS Different?

Key Features:

- Holistic licence for **business wide** access.
- **Data Management Services** including ILR submissions to the Education & Skills Funding Agency.
- **ILR** data monitoring for the production successful ILR returns.
- **Integrated ePortfolio** - create your own learner ePortfolio user accounts, monitor and map evidence against outcomes within the learner profile.
- **IQA Management** - create sample plans, risk assessments, IQA Monitoring across provision, tutor & year.
- **My Profile** - staff ePortfolio for CPD, digital signatures, actions course resources & eLearning workbooks.
- **Course Management tools** - create courses and build in learning outcomes for evidence mapping.
- **Internal message centre** - ideal for IQA's to set assessor / tutor actions and deadlines.
- **Export reports** - to MS Excel or PDF for use in your own annual reports.
- **Athena ePortfolio** web or desktop application **for learners** to track progression, upload and map evidence share feedback and complete online workbooks. (Access given by training provider.)
- **Athena eLearning Creator** - desktop application to (re) create your paper based workbooks for online completion in Athena ePortfolio.
- **Athena EQA** - web application for your awarding organisation's EQA to access assigned learners and their ePortfolio's for assessment.
- **No additional hosting charges.**
- **No third party software to purchase.**
- **No customer support fees.**
- **No hardware to purchase** – usual computer & internet connection.
- **All upgrades are made in-house and included in licence fee.**
- **Fixed fee annual contract** (based on number of learners)
- Pay annually by one upfront payment or monthly by GoCardless direct debit.
- **Create your own user accounts.**
- Built in 'How to..' videos, video requests & regular updates newsletter with latest videos.
- Telephone & email support.
- **All inclusive system.**

In Development

- **Athena ePortfolio** - employer access, lead provider access, virtual class rooms.
- **Athena eLearning** - extending digital workbooks to include digital signatures, surveys and quizzes.
- **Athena eLearning Creator** - functionality for creation of quizzes, surveys and digital signatures.
- **Athena eRecruit** - on-boarding application to manage jobs, employers and track progress of candidates into learners for import into Athena MIS.

Continued Development

- **ESFA Compliance** - Most of all Athena MIS will develop based on the funding rules and specifications set by the Education and Skills Funding Agency.

For further information, or to access our demonstration site please contact:

Cleverclogs Multimedia LTD

Unit 18, Craven Park Stadium, Hull, East Yorkshire, HU9 5HE.
lynn@cleverclogsmultimedia.com
Tel: 01482 379540

Cleverclogs Multimedia LTD is a company registered in England and Wales with company number 10663003. Registered office: Unit 18, Craven Park Stadium, Hull, HU9 5HE. VAT Number: 266 0639 91.

Athena MIS - Licence Options & Additional Services V11.0 supersedes all previous versions.